

ADDISON GILBERT HOSPITAL, GLOUCESTER

- **Emergency Department Assistant**

Check on patients waiting to see the doctor, escort family member to patient, stock supplies, wheelchair transport of patient for testing, etc. Shifts available evenings, days and weekends

- **Gift Shop Volunteers**

Customer service and sales assistant positions available. Must be able to learn how to handle cash and charge sales. Shifts available morning, afternoon, and evening.

- **Information Desk**

Greet visitors, transport patients, deliver flowers and mail. Friendly, articulate and mobile volunteers with strong customer-service background needed to staff busy service. Daytime shifts available.

- **Senior Adult Unit**

Assist staff with activities for the patients and may also include some office work. Also looking for certified pet and music therapists.

- **Surgical Day Care Recovery Room**

Support patients in the recovery room; offering nourishments, wheelchair discharges, making up clean stretchers and assisting staff with daily tasks. Daytime shifts available.



**VOLUNTEERS are the HEART
of NORTHEAST HOSPITALS!**



About Volunteer Services

The mission of the Volunteer Services Department is to mobilize volunteer resources that support and enhance the hospital's capacity to meet the health-care needs of the communities we serve. Our dedicated volunteers:

1. Augment the human resource capability of the hospitals by offering their helping hands in patient and support service areas.
2. Serve as community ambassadors to promote the healthcare mission of the hospitals.
3. Achieve the health and wellness benefits gained through the act of volunteering.

Volunteers are involved in many aspects of hospital activity and they serve not only on the Beverly Hospital campus but also at Beverly Hospital at Danvers, and the Addison Gilbert Hospital, Gloucester.

Volunteers are a positive force in the development and delivery of community outreach programs as evidenced by their leadership and involvement in our Senior Outreach Programs and the Grand Friends Program, a community service partnership with the Beverly Public Schools.

CALL TODAY!

**Beverly Hospital & Beverly Hospital
at Danvers**
(978) 922-3000 x 2307

Addison Gilbert Hospital
(978) 283-4000 x2307

www.beverlyhospital.org

UPDATED: 10/25/2011

VOLUNTEER - It's Good For The Heart!



NORTHEAST HOSPITALS

**Beverly Hospital
Addison Gilbert Hospital
Beverly Hospital at Danvers
Volunteer Services**

**85 Herrick Street
Beverly, MA 01915
978-922-3000**

EXT.2307

BEVERLY HOSPITAL

- **Audiology Volunteer Office Assistant**

Greeting patients, answering phones and making reminder calls, filing and other office duties. Shifts available Monday-Friday 4-6pm.

- **Critical Care Unit, Family Support**

Greet family members, provide social support and offer to arrange for other types of support (i.e. chaplain visit, social services, etc.). Shifts available daytime and evening.

- **Emergency Department Assistant**

Check on patients waiting to see the doctor, escort family member to patient, stock supplies, wheelchair transport of patient for testing, etc. Shifts available evenings, days and weekends.

- **Endoscopy Unit, Patient Assistant**

Provide snacks for patients, make beds, make information packets and assist with discharges. Limited shifts available.

- **New Satellite Gift Shop, Sales Assistants**

Customer service and sales assistants needed. Must be able to learn how to handle cash and charge sales. Shifts available morning, afternoon, evening, and weekends in our main lobby.

- **Gift Shop, Sales Assistants**

Customer service and sales assistants needed. Must be able to learn how to handle cash and charge sales. Shifts available morning, afternoon, evening, and weekends.

- **Information Desk Escorter**

Help to greet, direct and escort patients and visitors from our lobby to other locations within the hospital. Shifts available day, evening & weekends.

BEVERLY HOSPITAL (Continued)

- **Maternity Unit, Assistant**

Stock supplies, run errands, assist with clerical tasks, make beds and discharge patients. Limited shifts available.

- **Oncology Clinic Volunteer**

Greet, escort and talk with patients. Offer refreshments and run errands as needed. Shifts available weekdays 10am-2pm.

- **Patient Ambassador**

Greet new patients with a complimentary notepad and pen, water patient flowers, attend to patient and family needs, and help direct questions.

- **Patient Transporter**

Provide wheelchair transportation and deliveries throughout the hospital for patients and departments. Shifts available M-F, morning, afternoon, and evening hours.

- **Pet Therapy Volunteer**

Looking for certified therapy dogs for our Leland and Senior Adult Units. Monday-Friday Mornings.

- **Radiology Greeter**

Greet patients and their family members as they arrive for testing, hand out paperwork and assist staff with other tasks. Shifts available weekdays, Beverly Hospital and Women's Health Bldg.

- **Surgical Waiting Room Greeter**

Greet family members of surgical patients, call back to OR for information and status of a patient, some use of the computer and help attend to family needs. Very limited shifts available.

BEVERLY HOSPITAL AT DANVERS

- **Information Desk Greeter**

Help greet, direct and escort patients and visitors from the lobby. Shifts available Mon-Sat 10-2.

- **File Room/Radiology**

Some computer and phone work. Shifts available M-F daytime.

- **Gift Annex**

Sales assistant for the gifts available in the annex. Shifts available weekdays 11-1.

- **Surgical Day Care Recovery Room**

Assist patients post surgery; make up beds, offer snacks, assistance with discharge, including wheelchair transport to parking area. Limited daytime shifts available.

CUMMINGS CENTER

- **Greeter, 500 Cummings, Suite 6500**

Greet visitors as they arrive, direct visitors to various departments, announce visitors and receive deliveries. Shifts available M-F between 8:30am and 5pm.

- **Senior Outreach, Lifeline Installer**

Install Lifeline units at subscriber homes. Must possess a valid driver's license. Reimbursement for mileage provided.

- **Spectrum Center**

Assist staff with activities in our adult day center for Alzheimer's patients. Certified pet and music therapists welcome. Office Asst. work also available. M-F between 8a.m. & 5p.m.